



Royal Kids Preschool

Potential Health Risk

The staff at Royal Kids preschool's primary concern is the immediate well-being of all children attending the program. *Parents are required to complete a section of the Registration form to indicate if the child has underlying illness, prescriptions or medications needed, etc.*

Where a staff member knows or has the reason to believe that a child is exhibiting signs or symptoms of illness, staff must ensure that child's parent or guardian arranges for the immediate removal of the child from the program premises; that includes the following:

- Vomiting, having a fever (*thermometer readings indicating fever: ear or temporal artery temperature of 38C, oral temperature of 37.8C, armpit temperature of 37.2C*), diarrhea or a new or unexplained rash or cough,
- Requiring greater care and attention than can be provided without compromising the care of the other children in the program, or
- Having or displaying any other illness or symptom the staff member knows or believes may indicate that the child poses a health risk to persons on the program premises.

If an onset of serious illness should occur or where a staff member knows or has the reason to believe a child is exhibiting the signs or symptoms of illness, staff must ensure that child's parent or guardian arranges for the immediate removal of the child from the program premises; the staff will:

- Assess the situation appropriately with care.
- Perform first aid assistance if needed.
- Initiate appropriate first-aid treatment if deemed necessary.
- If unsure about the appropriate course of action for health related concerns, call **311**.
- If in need for immediate medical assistance, call **911**.
- In cases of poisoning, call Poison Control Centre **403-944-1414**.
- If a child needs to be transported to the nearest hospital, a staff must accompany the child bringing the portable emergency contact information.
- Staff **MUST NOT** provide any consent for medical treatment or procedures.
- Staff will notify parent/guardian immediately and will remain with the child until parent/guardian arrives.

If a child is showing the following symptoms:

- Fever (temperature over 38C or 100F), or severe cold with cough, or acute symptoms, vomiting, diarrhea, severe coughing, difficult or rapid breathing, yellowish skin or eyes and pink eyes the child will be quarantined with a staff at the indoor play area/gym.
- Staff will notify the child's parent/guardian for pick-up.
- Staff will ensure supervised care for the child in a separate space from other children until the child is picked up.
- Parents/Guardians will be advised to keep the child at home until condition improves and is symptoms free for at least 24 hours or taken to the doctor for check-up.

In the event that a parent is unable to arrange for the immediate removal of a child, staff will ensure continued supervised care for the child in a space separate from the other children until the child can be removed from the premises.



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At least one staff has current First Aid and CPR certifications and is always present at the preschool. Adequate first-aid supplies are available on site and readily accessible.

Emergency contact numbers for the following will be readily accessible.

- Health Link **311**
- Emergency (Ambulance) **911**
- Poison Control **403-944-1414**
- Child Abuse Hotline **1-800-387-KIDS (5437)**
- Alberta Children's Hospital **403-955-7211**
- Foothills Hospital **403-944-1110**

Incident Reporting

Staff will complete *Incident Report* within Brightwheel and will be sent to child's parent/guardian electronically and for records, including the following:

- Name of the child
- Date and time the was observed to be ill
- Name of staff member who identified the child was ill
- Date and time the parent was initially contacted
- Name of staff person who contacted the parent
- Time the child was removed from the program
- The date the child returned to the program

Incident report records will be tracked and stored within Brightwheel system. Analysis to identify trends and issues will be done on a monthly basis and summarized using the *Incident Reporting and Annual Summary Analysis Report*.

Parents will be informed to keep their child at home if the child is not well enough to participate in the regular activities of the program and the illness requires greater care from the program staff that can be provided without compromising the care of the other children. The child is not allowed to return to the program until seen by a physician or health care professional with a letter indicating non-infectious or non-contagious to other children or staff and is safe to participate with one or more of the following diagnoses:

- Chickenpox
- Diarrhea or loose stool
- Hepatitis A
- Impetigo
- Wheezing / Persistent coughing
- Measles
- Mouth sores with drooling
- Mumps
- Pertussis, or "Whooping Cough"
- Purulent Conjunctivitis, or "Red / Pink Eye"



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- Rash, with fever or behavioural change
- Rubella
- Scabies, Head Lice, or other infestation
- Strep throat or other Streptococcal Infection
- Symptoms of possible severe illness, such as lethargy, uncontrolled coughing, irritability, persistent crying, difficult breathing, wheezing
- Tuberculosis

A child who was removed from the program due to illness or onset illness is not allowed to return until sufficient evidence or information are given that the child no longer poses a health risk to other children or staff on the program. Acceptable evidence may include a child is symptoms free for at least 24 hours or with a physician's note.

Parents are informed about the program's management of children with underlying illness during the time of registration and through the Parent's Handbook.

Revision History

Date	Version	Classification	Description	Author Initials
Sept 2017	1.0	Major	Initial release	AM
Dec 2017	1.1	Minor	Added description of how the program's assessment and management if a child is ill and where a staff member knows or has reason to believe a child is exhibiting the signs or symptoms of illness.	AM